

Franklin County, Tennessee
Vendor List Application

Franklin County Finance Department
PO Box 518 – 851 Dinah Shore Blvd
Winchester, TN 37398

Telephone (931) 967-1279
Fax (931) 962-1404

Please type or print legibly all information requested below and return to the address above to the attention of the Finance Director. Failure to furnish all information requested hereon shall be just cause for rejection of this application.

Applicant's name and mailing address for bid forms and purchase orders:

Applicant's address for payments (if different from above):

Person(s) to contact on bids or quotes:

Name	Official Capacity	Telephone #	Fax#

Federal Tax ID Number or Social Security Number: (Attach a completed W-9 if not a Corporation)
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Please circle the response that applies to your company.

Is your company a small business as defined by the U.S. Small Business Administration? Yes No

Are you a tax exempt entity? Government Non-profit
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Are you incorporated?	Yes	No	If yes, are you publicly traded?	Yes	No
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For compliance with Title VI of the Civil Rights Act of 1964, we ask for voluntary disclosure of the following information:

Gender:	Female	Male
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Identify company classification:	
Caucasian	Hispanic
African-American	Other (please explain)_____

Are you classified as a disadvantaged business?	Yes	No
If yes, please provide a copy of your certificate issued by the State of Tennessee Dept. of Transportation.		

Please list products and/or services your company provides:

Franklin County Government requires purchase orders for all purchases made for goods and services. By signing this form your firm agrees to obtain a purchase order (or, at the very least, a purchase order number issued by the finance department) before allowing Franklin County employees to obtain your goods or services except in the case of an emergency. Failure to comply will result in your firm being debarred from doing business with Franklin County Government as per the debarment procedures set forth in the policies and procedures manual of the Franklin County Finance Department.

Tennessee Code Annotated 5-21-101 defines conflicts of interest as follows: - (a) The director, purchasing agent, members of the committee, members of the county legislative body, or other officials, employees, or members of the board of education or highway commission shall not be financially interested or have any personal beneficial interest, either directly or indirectly, in the purchase of any supplies, materials or equipment for the county. By signing this application you verify understanding of this law.

It is the policy of Franklin County Government not to discriminate on the basis of race, color, national origin, creed, marital status, age, sex or disability in its hiring and employment practices, or in admission to, access to, or operation of its programs, services and activities in compliance with Title VI and Title VII of the Civil Rights Act of 1964.

I hereby certify that the information supplied herein is correct to the best of my knowledge and that I agree to obtain a purchase order from Franklin County employees when they attempt to solicit my goods or services as stated above. I further certify that I have no conflict of interest as defined above and that I will comply with the above stated policy of non-discrimination.

Signature _____

Printed or typed name _____

Title _____

Email _____

Date _____