

Franklin County Finance Department

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BID PACKET SIGN-OUT SHEET for the following Bid:

Please provide the following information:

Date: _____

Your Name: _____ Title: _____

Company Name: _____

Address: _____

Phone: _____ Mobile: _____

Fax: _____ Email: _____

THIS INFORMATION IS NECESSARY TO INFORM YOU OF ANY CHANGES TO SPECIFICATIONS OR POSTPONEMENT OR CANCELLATION OF A BID OPENING. THANK YOU FOR YOUR COOPERATION.

Andrea L. Smith, Finance Director

Bid/RFP Packet sent by the following:

____ Email ____ Fax ____ Mail or ____ Picked Up Date _____ Initials _____